

Township of  
**Rideau Lakes**

INCORPORATED 1998



## **REQUEST FOR PROPOSAL (RFP) PW2019-12**

### **FOR DRIVEWAY REINSTATEMENTS**

**The requirements of OPSS 310 shall apply to this RFP**

RFP Closing: March 5, 2019 at 11:00 a.m.

RFP Openings: Immediately following the closing deadline

RFP's Will Be Received By:  
Dan Chant, Roads Coordinator  
Township of Rideau Lakes  
1439 County Road 8  
Delta, ON, K0E 1G0  
Phone: (613) 928-2251 Ext 227

**ALL RFPS/RFP's SUBJECT TO BUDGET APPROVAL**

**REQUEST FOR PROPOSAL  
PW2019-12  
FOR DRIVEWAY REINSTATEMENTS**

Bids are hereby requested for driveway reinstatements on Daytown Rd within the Township in 2019.

All RFP's are subject to Council budget approval.

Bids must be submitted on the attached proposal form, be clear and legible and made in ink. All bids must be mailed or hand delivered, in a sealed envelope, clearly marked with its contents, to the undersigned by the following deadline:

**Closing Date: March 5, 2019 at 11:00 a.m.**

**PW2019-12  
Dan Chant  
Roads Coordinator  
Township of Rideau Lakes  
1439 County Road 8  
Delta, ON K0E 1G0**

**Faxes or email will not be accepted.**

**RFP OPENING:**

All bids will be opened and recorded publicly immediately following the above-noted deadline.

**INQUIRIES REGARDING RFP:**

All inquiries relative to this RFP shall be directed to Dan Chant, Roads Coordinator at [dchant@twprideaulakes.on.ca](mailto:dchant@twprideaulakes.on.ca) or call 1-800-928-2250 Ext 227.

No information provided orally by the Township shall be binding, nor shall it alter the requirements in any way.

**WITHDRAWAL OF BIDS:**

The Contractor may withdraw their bid at any time, in writing. Bids withdrawn under this procedure shall not be reinstated.

**PAYMENT TERMS:**

The Bid price will form the basis for payment. The successful Contractor shall invoice the Township of Rideau Lakes as directed. Invoices shall be submitted in detail to the following address:

Township of Rideau Lakes  
1439 County Rd. 8  
Delta, ON K0E 1G0

The Township pays the Harmonized Sales Tax (HST) where applicable and should be shown separately on the invoice.

## **INSURANCE:**

### **Commercial General Liability**

Insurance issued on an occurrence basis for an amount of not less than \$5,000,000 per occurrence / \$5,000,000 annual aggregate for any negligent acts or omissions by the contractor relating to its obligations under this Agreement. Such insurance shall include, but is not limited to, bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage; broad form completed operations; owners & contractors protective; occurrence property damage; products; employees as Additional Insured(s); contingent employers liability; tenants legal liability; cross liability and severability of interest clause.

Such insurance shall add the Township of Rideau Lakes as Additional Insured with respect to the operations of the contractor. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Township.

### **Automobile Liability Insurance**

With respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death and damage to property with a limit of not less than \$5,000,000 inclusive for each and every loss.

### **Contractor's Environmental Impairment Liability (if applicable)**

The contractor shall effect and maintain Environmental Impairment Liability with a limit of not less than \$2,000,000 per incident /annual aggregate. Coverage shall include Third Party Bodily Injury and Property Damage including on-site and off-site clean-up. If such insurance is written on a claims made basis, coverage shall include a 24 month extended reporting period or be maintained for a period of two years subsequent to conclusion of services provided under this Agreement.

The Policies shown above shall not be cancelled unless the Insurer notifies the Township in writing at least thirty (30) days prior to the effective date of the cancellation. The insurance policy will be in a form and with a company which are, in all respects, acceptable to the Township.

### **WSIB**

Proof of a WSIB Clearance certificate, to ensure that the employees of the contractor are adequately protected in the event they are injured on the job.

### **Indemnification**

The contractor shall indemnify and hold the Corporation of the Township of Rideau Lakes harmless from and against all claims, liability, losses, actions, demands, damages, costs and expenses, including reasonable legal fees, occasioned wholly or in part by any negligence acts or omissions, whether willful or otherwise by the contractor, its agents, officers, employees or other persons for whom the contractor is legally responsible in the performance of this agreement.

**PROPOSAL FORM**  
**REQUEST FOR PROPOSAL PW2019-12**  
**FOR DRIVEWAY REINSTATEMENTS**

**Material:** Hot Mix HL3

**Special Provisions:**

The requirements of OPSS 310 shall apply to this RFP. The Municipality will supply necessary granular for all items. The Contractor will be responsible for final grading and traffic control.

ITEM	SPEC	Location	Depth (mm)	Width (m)	Length (m)	Quantity (t)	Price/Tonne	Total
1	310	704 Daytown Road	50	34	85	347		
2	310	707 Daytown Road	50	18	48	104		
3	310	709 Daytown Road	50	29	25	87		
4	310	711 Daytown Road	50	25	17	51		
5	310	706 Daytown Road	50	24	13	38		
6	310	708 Daytown Road	50	17	20	41		
7	310	713 Daytown Road	50	17	28	57		
8	310	714 Daytown Road	50	16	20	39		

Above bid prices not to include HST

RFP SUB-TOTAL \$ \_\_\_\_\_

HST \$ \_\_\_\_\_

TOTAL RFP \$ \_\_\_\_\_

**CONTRACTOR'S INFORMATION**

Company \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Email \_\_\_\_\_

Signature \_\_\_\_\_

HST No. \_\_\_\_\_

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**THIS PAGE MUST BE COMPLETED AND RETURNED WITH RFP**