



HARBOUR MASTER SEASONAL EMPLOYMENT OPPORTUNITY

The Township of Rideau Lakes is seeking to hire a team-oriented individual to fill the **seasonal** position of Newboro Harbour Master.

The Newboro Harbour Master will be responsible for overseeing the day-to-day operations at the Newboro Harbour, while enforcing policies and by-laws set by Council and collecting the appropriate fees. This position also includes waste and recycling island collection on Sunday evenings.

This seasonal position is from May 17 to September 20, 2019. Days of work are Thursday to Monday, inclusive, with Tuesday & Wednesday as days of rest. Hours of work are 8am to 3pm.

Education/Experience/Skills Requirements:

Must have valid G driver's licence

Must have experience in customer service

Must have experience in dealing with cash, receipts and accounts receivable reconciliations

Experience in waste and recycling procedures would be an asset

O.S.S.G.D. or equivalent diploma

Salary will be commensurate with experience and qualifications.

For a detailed job description, please visit Township of Rideau Lakes website.

Cover letters and resumes outlining education, qualifications and experience will be received by the undersigned up to 11:00 am on March 29, 2019, sealed in a clearly marked envelope indicating its contents or by email.

Michelle Jones
Manager, Facilities & Environmental Services
Township of Rideau Lakes
1439 County Rd 8
Delta, Ontario K0E 1G0

We thank all applicants for their interest. However, only candidates to be interviewed will be contacted.

Personal information collected will be used in accordance with the ***Municipal Freedom of Information and Protection of Privacy Act*** for the purpose of candidate selection.