

BY-LAW NUMBER 2006-45

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BEING a By-Law to adopt a Policy Statement entitled “Process and Criteria for the Awarding of Private Road Grants.

WHEREAS it is deemed necessary to establish a Policy Statement for “Private Road Grants”;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

1. That the Policy Statement entitled Private Road Grants be approved and adopted.
2. That any other By-Laws, Resolutions, Motions or actions of Council that are in contravention of this By-Law are hereby repealed.

Read a first and second time this 5th day of June 2006.

Read a third time and finally passed this 5th day of June 2006

Ronald E. Holman
Mayor

Dianna G. Bresee
Clerk

Policy Statement: To Establish the Process and Criteria for the Awarding of Private Road Grants.

The objective is to assist and encourage the improvement of private roads resulting in better accessibility for regular and emergency traffic.

Background

As part of the 2006 Budget process, the Council of the Township of Rideau Lakes has directed staff to develop a policy for residents on private roads to obtain a grant to assist with the maintenance of private roads within the township.

A grant in an amount to be determined will be awarded to those associations who meet all of the criteria and conditions within this policy.

Eligibility for Application:

- Only occupied residences fronting on a private road which form an association and meet at least once per year.
- Eligible roads must have an association membership roll representing at least 2/3 of the residents dependent on that road for access to their property.
- The association must hold at least an Annual General Meeting; appoint officers; including a president, secretary and treasurer. At least 2 people must hold these positions.
- A bank account in the association's name must be opened and maintained.
- Minutes for all association meetings must be taken and stored.

Applications must include:

- A copy of the association's December bank statement and all meeting minutes from the latest year.
- A complete and balanced budget for the year of application that identifies and states the amount of the Township grant revenue.
- A complete Statement of Revenue and Expenditures for the previous year.
- The association membership list and slate of officers.
- All paid invoices directly related to the private road for the current application year.

Other Conditions

- The Treasurer must receive applications before December 31 of the current fiscal year. No application will be considered for the previous year(s).
- Township staff will determine private road length for grant purposes.
- The township Treasurer will be responsible to review grant applications and determine their eligibility based on this policy.
- Grants are dependent upon their inclusion in and council acceptance of the annual Township budget (in the year subsequent to the application) and payment will be made following final budget approval.

Schedule A

Private Road Grant Application

Name of Private Road Association:

Year of Application: _____

President or Secretary: _____

Phone #: _____

Address: _____

Email: _____

Please refer to the attached Township Policy Statement for:

- **Grant eligibility requirements**
- **Documents required to be submitted with the application**
- **Other conditions.**

Please direct all questions and applications to:

Joe Whyte
Treasurer
Phone: 613-928-2251
Email : joe@twprideaulakes.on.ca