

The MUNICIPAL SERVICES COMMITTEE (PUBLIC WORKS/PLANNING/COMMUNITY & LEISURE SERVICES) held a Meeting at the Municipal Office in Chantry on **Monday, November 13, 2017**.

Mayor Holman called the Meeting to order at 2:00 p.m.

Roll Call was taken and the following Members of Council were in attendance: Mayor Holman, Deputy Mayor Cathy Monck, Councillors Jeff Banks, Rob Dunfield, Claire Gunnewiek, Arie Hoogenboom, Bob Lavoie, Cathy Livingston and Ron Pollard.

Councillor Carr was absent with prior notice.

Also in attendance were Mary Ellen Truelove, Clerk; Dan Chant, Roads Coordinator; Michelle Jones, Manager of Facilities and Environmental Services and Sue Dunfield, Manager of Community & Leisure Services.

Members of the Public and Press in attendance as attached hereto.

Mayor Holman asked if there were any emergency additions to the agenda. Mayor Holman advised that in the absence of the CAO, Agenda Items under #16 (Closed Meeting) would be deferred to the next Municipal Services Committee Meeting.

Moved By: Councillor Pollard
Seconded By: Councillor Banks

To pass a Resolution that;

The agenda be approved and adopted as amended.

Carried:

Mayor Holman asked if any Committee Member had a Pecuniary Interest on any Item on the Agenda and none were heard.

DELEGATIONS:

Mr. Doug Andress from Safesidewalks Canada Inc. was in attendance to address Committee regarding having a Sidewalk Assessment Management Program.

RECOMMENDATION #144-2017

Moved By: Councillor Hoogenboom
Seconded By: Deputy Mayor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the presentation by Mr. Doug Andress from Safesidewalks Canada Inc. regarding having a Sidewalk Assessment Management Program;

AND FURTHER Recommends that the Safesidewalks Canada information be referred to Staff for consideration.

Carried:

Mr. Lee Timmons from Tomlinson Environmental Services Ltd. was in attendance to address Committee regarding their facilities and rethinking waste.

RECOMMENDATION #145-2017

Moved By: Councillor Gunnewiek
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee recommends that Council acknowledge the presentation by Mr. Lee Timmons from Tomlinson Environmental Services Ltd. regarding rethinking waste.

Carried:

Mr. Rob Cripps from Go Evo was in attendance to address Committee regarding Mobile Asset and Work Management, a mobile app built for governments to track/monitor their assets (Facilities, Parks & Recreation/Public Works, Transportation, Environmental Services and Utilities).

RECOMMENDATION #146-2017

Moved By: Deputy Mayor Monck
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee recommends that Council acknowledge the presentation by Mr. Rob Cripps, owner of Go-Evo and the creator of MESH regarding Mobile Asset and Work Management;

AND FURTHER Recommends to Council that the Mobile Asset and Work Management information be referred to Staff for consideration.

Carried:

DEVELOPMENT SERVICES:

Mike Dwyer, CAO, provided Committee with a written Development Services Departmental Update.

RECOMMENDATION #147-2017

Moved By: Councillor Pollard

Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the written Departmental Update regarding Permit and Application Year to Year Comparison and October 2017 Permit and Application Activity as provided by Mike Dwyer, CAO.

Carried:

PUBLIC WORKS:

ROADS:

Dan Chant, Roads Coordinator, provided Committee with verbal and written Reports regarding the following:

- Roads Progress Report
- Big Rideau Lake Road Ditch

Roads Progress Report:

RECOMMENDATION #148-2017

Moved By: Councillor Livingston
Seconded By: Councillor Hoogenboom

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Roads Progress Report as provided by Dan Chant, Roads Coordinator.

Carried:

Big Rideau Lake Road Ditch:

The following motion was brought forward:

Moved By: Councillor Dunfield
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the Big Rideau Lake Road Ditch as provided by Dan Chant, Roads Coordinator;

AND FURTHER Recommends to Council that a private engineer be appointed in the Spring of 2018 to conduct an independent study of the drainage issue on the Big Rideau Lake Road.

Following discussion, the following amending motion was brought forward:

RECOMMENDATION #149-2017

Moved By: Councillor Gunnewiek
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee recommends to Council that the 2nd paragraph in the main motion be amended to read ‘Fall of 2017’ instead of ‘Spring of 2018.’

Carried:

RECOMMENDATION #150-2017

Moved By: Councillor Dunfield
Seconded By: Councillor Pollard

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the Big Rideau Lake Road Ditch as provided by Dan Chant, Roads Coordinator;

AND FURTHER Recommends to Council that a private engineer be appointed in the Fall of 2017 to conduct an independent study of the drainage issue on the Big Rideau Lake Road.

Carried:

MUNICIPAL PROPERTIES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a verbal and written Municipal Properties Update.

RECOMMENDATION #151-2017

Moved By: Councillor Banks
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Municipal Properties Update as provided by Michelle Jones, Manager of Facilities and Environmental Services;

AND FURTHER Recommends to Council that Staff be instructed to include the Sidewalk Condition Assessment program in the 2018 budget for consideration;

AND FURTHER Recommends that Council acknowledge the Roof Asset Management Program by Garland Canada Inc. for the South Elmsley Complex and the 2018 and beyond expenditures for roof maintenance and repairs.

Carried:

ENVIRONMENTAL SERVICES:

Michelle Jones, Manager of Facilities and Environmental Services, provided Committee with a verbal and written Environmental Services Update.

RECOMMENDATION #152-2017

Moved By: Councillor Gunnewiek
Seconded By: Councillor Lavoie

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Environmental Services Update as provided by Michelle Jones, Manager of Facilities and Environmental Services;

AND FURTHER Recommends to Council that a By-Law be brought forward to Council to enter into an Agreement with Automotive Materials Stewardship (AMS) for Hazardous Waste funding;

AND FURTHER Recommends that Council acknowledge the amended Environmental Compliance Approval (No. A441101) for Harts Gravel Road Landfill dated October 4, 2017;

AND FURTHER Recommends that Council acknowledge the letters from WSP regarding the Closure Plan Budget and Groundwater and Surface Water Assessment for the Harts Gravel Road Landfill.

Carried:

JOINT HEALTH & SAFETY COMMITTEE:

Joint Health & Safety Committee Meeting Minutes – October 5, 2017:

RECOMMENDATION #153-2017

Moved By: Deputy Mayor Monck
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes of the Joint Health and Safety Committee Meeting held October 5, 2017.

Carried:

COMMUNITY & LEISURE SERVICES:

Minutes of the following Committee meetings were read as distributed to Committee:

- Joint Beautification Sub-Committee Meeting Minutes/Action Item Listing: October 18, 2017
- Joint Hall Board Sub-Committee Meeting Minutes/Action Item Listing: November 1, 2017
- Joint Recreation Sub-Committee Meeting Minutes/Action Item Listing: November 1, 2017

Joint Beautification Sub-Committee Meeting: October 18, 2017:

RECOMMENDATION #154-2017

Moved By: Councillor Banks
Seconded By: Deputy Mayor Monck

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes and all Recommendations of the Joint Beautification Sub-Committee Meeting held October 18, 2017;

AND FURTHER Recommends that Council acknowledge all Recommendations included in said Minutes;

AND FURTHER Recommends to Council that Action Items within the Joint Beautification Minutes be added to the Action Items Listing for Budget consideration;

AND FURTHER Recommends to Council that Ron Dobson be removed from the Jones Falls Beautification Committee with regret.

Carried:

Joint Hall Board Sub-Committee Meeting: November 1, 2017:

RECOMMENDATION #155-2017

Moved By: Councillor Hoogenboom
Seconded By: Councillor Dunfield

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes of the Joint Hall Board Sub-Committee Meeting held November 1, 2017;

AND FURTHER Recommends that Council acknowledge all Recommendations included in said Minutes;

AND FURTHER Recommends to Council that Action Items within the Joint Hall Board Minutes be added to the Action Items Listing for Budget consideration;

AND FURTHER Recommends to Council that the following individuals be appointed to their respective committees:

- **Elgin Municipal Complex Hall Board:** Genie Price, Jeanette Rice;
- **Morton Community Hall Board:** Shelly Mallen;
- **North Crosby Community Hall Board:** Nancy Mattice.

Carried:

Joint Recreation Sub-Committee Meeting: November 1, 2017

RECOMMENDATION #156-2017

Moved By: Councillor Lavoie
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the Minutes of the Joint Recreation Sub-Committee Meeting held November 1, 2017;

AND FURTHER Recommends that Council acknowledge all Recommendations included in said Minutes;

AND FURTHER Recommends to Council that Action Items within the Joint Recreation Minutes be added to the Action Items Listing for Budget consideration;

AND FURTHER Recommends to Council that the funding to Portland Outdoors for the 2018 Skate the Lake event, under Recommendation #23, be provided in 2018 as a pre-budget expenditure;

AND FURTHER Recommends that Council support Recommendation #20 regarding the Seniors Special Events Resolution 01 09 17 requesting the Lanark Leeds Grenville Health Unit and local Health Units to consider offering free foot clinics once a month;

AND FURTHER Recommends to Council that Michaela Halladay and Ryley Steele be appointed to the Portland Athletic & Recreation Committee.

Carried:

Sue Dunfield, Manager of Community & Leisure Services, provided Committee with verbal and written Reports regarding the following:

- Health Protection and Promotion Act
- Making Play Possible

Health Protection and Promotion Act:

RECOMMENDATION #157-2017

Moved By: Deputy Mayor Monk
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding the Health Protection and Promotion Act as provided by Sue Dunfield, Manager of Community & Leisure Services.

Carried:

Making Play Possible:

RECOMMENDATION #158-2017

Moved By: Councillor Dunfield
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

The Municipal Services Committee Recommends that Council acknowledge the verbal and written Report regarding Making Play Possible as provided by Sue Dunfield, Manager of Community & Leisure Services;

AND FURTHER Recommends that Council support two children to attend the Rideau Lakes Day Camp Program in 2018 at no cost to the family for a total of four weeks (2 sessions).

Carried:

BUSINESS ARISING: None

Committee observed a 5-minute break at 3:45 p.m.

CORRESPONDENCE:

The following correspondence was received and reviewed by Committee:

- 12.1 Vivian Fotheringham, CPHC: Request to Waive Hall Rental Fee for Seniors Exercise Program
- 12.2 Town of Smiths Falls: Rideau Lakes ATV Club Request for Urban Trail Link
- 12.3 Friends of the Rideau: Fall and Winter 2017 Newsletter
- 12.4 Friends of Foley Mountain: Fall 2017 Newsletter
- 12.5 Minister of Transport: Quebec City-Windsor Corridor Via Rail High-Frequency Rail

RECOMMENDATION #159-2017

Moved By: Deputy Mayor Monck
Seconded By: Councillor Livingston

To pass a Resolution that;

WHEREAS correspondence was received from Vivienne Fotheringham, CPHC Senior Exercise Program Manager, requesting that either a donation box for participants of the Seniors Exercise Program be placed in each hall to help cover rental fees or that Council reimburse the CPHC rental fees at year end;

NOW THEREFORE the Municipal Services Committee Recommends to Council that Staff review the request for further clarification.

Carried:

RECOMMENDATION #160-2017

Moved By: Councillor Hoogenboom
Seconded By: Councillor Banks

To pass a Resolution that;

The Municipal Services Committee Recommends that Council receive and file correspondence items 12.2 to 12.5.

Carried:

NEW BUSINESS:

Proposed Motion re Newboro Bridge:

RECOMMENDATION #161-2017

Moved By: Deputy Mayor Monck
Seconded By: Councillor Pollard

To pass a Resolution that;

WHEREAS the United Counties of Leeds and Grenville held a Public Consultation Centre at the Newboro Community Hall on October 24th seeking public input into the planning and design of the Newboro Bridge on County Road 42;

NOW THEREFORE the Municipal Services Committee (PW) Recommends to the Council of The Corporation of the Township of Rideau Lakes that the United Counties of Leeds and Grenville consider the following options with regarding to the design of the Newboro Bridge:

Railings: Option #2 presented to the Public with possible concrete stamped historical sections

Bridge Deck: - incorporate 1 or 2 sidewalks or one sidewalk with lookout area on opposite side to put a historical plaque and bench
- Install concrete pedestals with lighting conduits for historic lighting standards

Carried:

Deputy Mayor Monck: Discussion re Future Newboro Harbour Master:

Deputy Mayor Monck expressed concerns regarding staffing at the Newboro Harbour during the summer months. Discussion was held and Staff were directed to bring back a Report to the Municipal Services Committee outlining different options for 2018 budget consideration.

AMO: Electric Truck Pilot Program:

RECOMMENDATION #162-2017

Moved By: Councillor Hoogenboom
Seconded By: Councillor Pollard

To pass a Resolution that;

WHEREAS municipalities purchase and maintain fleet vehicles in order to provide necessary services to their communities;

AND WHEREAS emerging electric vehicle and hybrid technologies have the potential to significantly improve the environmental impact of municipal fleets by reducing their GHG emissions;

AND WHEREAS municipal fleet managers make significant and costly decisions on the fleet vehicles they purchase and these vehicles may be part of municipal fleets for several years;

AND WHEREAS more data and information is necessary to encourage municipal adoption of new green technologies and to help make decisions about the most appropriate applications;

AND WHEREAS AMO is proposing to apply to the Municipal GHG Fund to procure electric trucks which will be loaned to participants in the pilot and members to test and measure usage;

NOW THEREFORE the Municipal Services Committee Recommends that the Council of The Corporation of the Township of Rideau Lakes participate in and support the AMO Electric Truck Pilot Project alongside other interested municipal governments, including by partnering with AMO in the application for grant funding from the Municipal GHG Challenge Fund.

Carried:

Consent to Attend Events: None

Mayor Holman Comments:

- Attended Wood Mausoleum and Ceremony monument dedication for Donald Wood
- Bill 148: Letter from ROMA to Premier re impacts on municipalities
- Served breakfast for United Way Fundraising Breakfast this morning with MPP Steve Clark and MP Gord Brown

Councillor Dunfield advised members that tickets are available for the Skate the Lake fundraiser ‘A Taste of Italy’ on Friday, November 17th.

Councillor Livingston advised that *Celebrating the Season* starts this weekend in Delta.

Councillor Hoogenboom advised that there were many respectful Remembrance Day Ceremonies held throughout the Township over the weekend.

Mayor Holman asked the Press if they had any questions and none were heard.

No members of the Public were present at this meeting.

Closed Meeting: Deferred to Municipal Services Committee on November 27th.

RECOMMENDATION #163-2017

Moved By: Deputy Mayor Monck
Seconded By: Councillor Livingston

To pass a Resolution that;

The Municipal Services Committee Recommends that Council confirm the Proceedings of the Committee Meeting held Monday, November 13, 2017.

Carried:

Moved By: Councillor Dunfield
Seconded By: Councillor Gunnewiek

To pass a Resolution that;

This Meeting do now adjourn at 4:20 p.m.

Carried:

Ronald E. Holman
Mayor

Mary Ellen Truelove
Clerk